

# Kelowna Museums



## **2026 Laurel Packinghouse Rental Information Package**

**Inclusive- Authentic- Inspiring**

## The Laurel Packinghouse: Part of Kelowna Museums

1304 Ellis Street

[www.kelownamuseums.ca/](http://www.kelownamuseums.ca/)

Kelowna Museums Society provides the public with educational exhibitions and programs that foster personal participation, stimulate curiosity, and engage the senses with the cultures, histories, and possibilities of the Okanagan region. We aim to inspire the community to be alive with its history – connecting people and place.

All revenues generated by rentals of the Laurel Packinghouse directly support this mission. Thank you for helping us to keep history alive in our community.

### **Make your event unforgettable at the Laurel Packinghouse.**


Impress your guests with the warmth of the Laurel Packinghouse, a beautifully restored heritage building in downtown Kelowna's Cultural District. Its unique charm and local character provide an atmospheric backdrop that will transform your event into a truly memorable experience.

Whether you are planning a conference, fundraiser, local market, gala, art show, wedding, or a social event, Laurel's 5,000 square feet of open space provides the perfect setting. We invite you to contact the Head of Laurel Enterprise for information on the next steps to book this historical, versatile space.

*Ally Morrow, Head of Laurel Enterprise*

(778) 478.0346

[bookings@kelownamuseums.ca](mailto:bookings@kelownamuseums.ca)

 @laurelpackinghouse

<https://www.cardinalvowmedia.com/Venues/LaurelPackinghouse/i-vNrzXx4/A>



## Rates

Maximum Capacity \*this includes your service providers and staff

\*300 Reception or 250 Seated

Rental Period	Monday-Thursday	Friday-Sunday & Holidays	
Day (8am – 5pm)	\$2000	\$2500	
Half Day (8am – 12pm)	\$1000	N/A	
Evening (4pm – 12am)	\$2500	\$3000	
All Weddings (8am – 1am) *Includes one complimentary hour for a rehearsal based on availability	\$4500	\$5500	*All Weddings are full day rental with no exceptions
Non-Profit Rate	\$250/hr (min. 4-hour rental) or 30% off full rate	\$300/hr (min. 4-hour rental) or 30% off full rate	
Additional Hours	\$250/hr	\$300/hr	
*Laurel Deck or Laurel Square	\$500	\$500	

\*Only available with Laurel Packinghouse Rental

Times must be specified by load in/access to lock up including vendor access. Late fees will apply.

All rates include taxes, and one furniture set ready for your contracted time of arrival. A KMS Event Assistant will be present throughout your event.

**All Bookings above 150 guests must hire a planner/day of coordinator or professional security for public or ticketed events.**

To secure your event dates, a signed contract and non-refundable deposit of 50% are required.

Rates are subject to change

## Additional fees to note

Entandem Fees (music license fees) will be applied based off music playlists, DJ's, or live music and added to your contract for review.

Liability Insurance – can be purchased through a home insurance brokerage

See items not included

## Included in Your Rental

- One full furniture set based on your floor plan ready at your contracted arrival time
- Event staff to facilitate and direct your service providers
- Washroom, garbage, and recycling supplies and maintenance throughout your event
- 10 x 10 mounted screen
- Podium
- kitchen space, cleaning supplies, stove/oven, 3 fridges, small chest freezer, microwave, three sinks, and ample counterspace
- WI-FI
- Ice (30 lbs. guaranteed)
- Ladders
- 250 white folding chairs
- 25 8-foot rectangular tables
- 10 6-foot rectangular tables
- 25 5-foot round tables
- 10 cocktail (42.5" h) or bistro (30"h) tables
- 1 12-foot-long wood table (19" w x 45" h)
- 16 table leg risers (i.e. raising tables for bar service or kitchen prep)
- 6 portable wine barrels
- Moveable wooden podium
- Black drape and piping to cordon off kitchen area
- 2 coat racks with 100 hangers
- 2 Easels
- 2 sets of stanchions with black velvet rope

## What is Not Included

- Audio Visual Equipment
- Service staff for bussing, serving, or bartending
- Liquor licensing
- Smallware such as glasses, plates, cutlery, or service utensils
- Food and beverages
- Security/ Planners
- Linens
- Décor items
- Liability Insurance

We highly recommend partnering with local vendors for services like catering, planners, décor, floristry and photography. You can find a [list of recommended vendors on our website](#) or contact the Head of Laurel Enterprise for more specific suggestions.

## Okanagan Wine & Orchard Museum Corporate Rental Package

### Orchard Gallery

9am – 5pm Monday to Friday

\$800

This package includes:

- Set up for 25 seated or up to 50 theatre-style
- Water station
- Linen
- Complimentary wi-fi
- 8' screen
- Whiteboard with easel
- Podium
- Garbage/recycle bins
- Optional OWOM tour, \$5/person\* Subject to Programming staff availability.

As this is a museum space with artefacts, food and beverages are based on approval only.

